

Public
Key Decision - No

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter:	Annual Report of the Corporate Governance Committee
Meeting/Date:	Corporate Governance Committee – 24 September 2025 Council – 15 October 2025
Executive Portfolio:	Councillor J Harvey - Executive Councillor for Governance and Democratic Services
Report by:	Chair of the Corporate Governance Committee 2024/25
Ward(s) affected:	All Wards

Executive Summary:

The Committee presents an annual report to the Council on the work that it has undertaken each year.

The Draft Annual Report in respect of the 2024/25 is attached at Appendix 1. It has been prepared by Councillor Michael Burke, who was Chair of the Corporate Governance Committee during the period covered by the report. It summarises the work undertaken by the Committee during 2024/25 together with any issues that relate to the year.

If, after considering the draft report, the Committee wish to make any changes, it is proposed that the Chair be given authority to agree any amendments. The report will be presented to the next Full Council meeting.

The final report will be uploaded onto the Council's website once it has been approved.

Recommendation(s):

It is recommended that the Committee:

1. Review the draft Annual Report and decide what changes, if any, they wish to make; and
2. Authorise the Chair of the Committee to approve any amendments to the draft report.

Appendix 1

1. PURPOSE OF THE REPORT

- 1.1 This is an annual report of the Committee which summarises the work it has undertaken during 2024/25 and any issues that arose in the year.
- 1.2 Once the draft report is approved by Committee it will be presented by the Chair of the Committee at Council.

2. BACKGROUND

- 2.1 The Committee is required to discharge the functions of the Council in relation to both the corporate governance of the Council and the conduct of elected Members. This annual report sets to inform Council of the activities Committee has undertaken in discharging these functions.
- 2.2 It has been prepared by the Chair of the Corporate Governance Committee during the period covered by the report. It details matters that have been considered together with membership and attendance throughout the year.

3. REASONS FOR THE RECOMMENDED DECISIONS

- 3.1 Committee is required to review the draft report and approve that it is an accurate representation/reflection of the year.

4. LIST OF APPENDICES INCLUDED

Appendix 1 - Corporate Governance Committee: Chair's Annual Report to Council for the year ending 31st March 2025.

CONTACT OFFICER

Name/Job Title: Suzanne Jones, Corporate Director of Finance & Resources, Section 151 Officer

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Corporate Governance Committee

**Chair's Annual Report to Council
for the year ending 31st March 2025**

